



Richard Woods, Georgia's School Superintendent

"Educating Georgia's Future"

STEM/STEAM Certification Visit Preparation

- **Your school will set the agenda for the morning.**
- **We will be arriving at 8:45 am.**
- **We need to talk with these groups (you may have them speak with us together or separately):**
 - **Small group of parents (no more than 4)**
 - **Small group of business partners (no more than 4)**
- **We will need a room in which to meet.**
- **We need from 11:30am-12:30pm to meet in private at the end of the visit.**
- **We prefer to spend most of the morning visiting classrooms and talking with students. If you want us to talk with teachers in a separate group that is entirely up to you. We will talk with them when we visit classrooms.**
- **If there are students who are doing spectacular work, you may want to have them do some kind of presentation to us. That is also up to you.**
- **Some schools put together a notebook of all their documentation from the STEM Certification application and have it available for the visitation team. We obviously cannot see all the rich activities you do with students so this is a great way to show off the work you are doing all year.**

Remember we want to see your school at its best. You may have to temporarily rearrange your schedule so we are able to see that.

We will provide written feedback to you after the visit. We will probably let you know if you have met certification requirements before we leave.

